

To receive a report from the Christmas Lights Working Group and consider any actions and associated expenditure.

Report to: Services Committee

Date of Report: 1st October

Working Group / Cllr Writing the Report: Brian Stoyel

Working Group / Cllr Recommendations

Report Summary:

At the Services Committee meeting held on 17.07.25 the Town Council approved a maximum budget of £2,500 for associated costs for the switch on event.

To date the following has been spent:

Item	Cost
Road Closure and event management and steward – Diverse Events	£1,850.00
Cornwall Badges for competition	£18.70
Elves for competition	£62.79
Total spent to date	£1,931.49
Money allocated by Services Committee (minute nr. 39/25/26)	£2,500
Balance Remaining	£568.51

The working group has been unable to secure a celebrity to attend and switch on the lights. As an alternative, they are now exploring the option of inviting a professionally costumed character, such as Disney's Stitch or Marvel's Spider-Man. This will be further discussed and confirmed at the next working group meeting scheduled for 10 October.

The Elf Hunt has been well received by local businesses and shops, with 20 'Elves on the Shelves' already purchased. Due to strong interest from others wishing to take part, the working group is considering purchasing an additional 15 elves.

The event has been confirmed as a Town Council initiative, supported by the Saltash Chamber of Commerce.

Final arrangements to date are outlined in the attached notes from the meeting held on 5 September – please see Appendix A. A brief summary is provided below:

Date: Thursday, 14th November

Schedule:

17:15 – 19:45 – Traffic & Event Management under the direction of appointed event management team - Diverse Events

17:45 – Parade departs from the Guildhall: Sleigh with the Mayor, led by the Town Crier, proceeds up Fore Street to the Superdrug corner

18:15 – Christmas Lights Switch-On outside Superdrug

19:35 – Event concludes

All aspects of the event have been examined and deemed under control at this time of the event lead up.

Signature of Cllr / Working Group Title:

Christmas Lights switch on

Cllr Brian Stoyel